



## SCHOOL RULES

1. Students should reach school before the school starts .
2. Bells are to be followed meticulously ensuring promptness and silence.
3. Change of class rooms between periods should be done in silence and in an orderly manner.
4. Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days and for all school functions.
5. Non-Sikh boys should get their hair cut decently keeping the decorum of a school in mind.
6. No shouting or whistling is allowed in or around the school building. Running on corridors is strictly prohibited.
7. It is strictly forbidden to throw anything on anyone.
8. Care must be taken of all school property and no student should scratch or spoil the desks or chairs or damage any school furniture or write or draw anything on the walls or in any way damage things belonging to others. All intentional damages will have to be borne by the student concerned.
9. Students are not allowed to bring any sharp instruments, stickers, comb, CD, Floppy, Pen drive, Cards, Photographs, etc. to school.
10. No books, (other than text books or library books) magazines or papers may be brought to the school without the Principal's permission.
11. Lending or borrowing money or other articles is not permitted.
12. The school is not responsible for articles lost. It is not advisable to bring valuable articles (like expensive watches or fountain pens, calculators) to school. Parents are to be judicious in matters concerning money.
13. Our students should observe polite manners. Wherever they go, they should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.
14. The school reserves for itself the right to terminate the students with unsatisfactory progress in studies or whose conduct is a bad precept for others.





15. Firing crackers or splashing colours during Diwali/Holi in the school premises is strictly forbidden. Non-compliance with these instructions can result in the expulsion of the student from the school.
16. Meeting wards/ Teachers during school hours is to be done with the permission of the Principal only.
17. Students should get the progress report signed from the parents within three days of its distribution.
18. All students are to inculcate good habits of brushing their teeth, polishing shoes, pruning nails etc.
19. Students are not allowed to come to school by self driven automobiles.
20. Students must attend school in uniform .
21. Photographs of students must be in uniform for all purposes .
22. A student is allowed to go out of the school campus during school hours/school functions only with the written permission of the principal.

## **SCHOOL LIBRARY RULES**

1. Students will be issued books through Library Cards.
2. Students are not allowed to carry their personal books into the library. However, one diary or a note-book is allowed.
3. They must maintain silence in the library.
4. Students can take the books for reading from the open racks and must place the books at the same place after reading.
5. Books are issued to students for 7 days only.
6. Students can borrow on their own cards only.
7. Books issued can be recalled at any time if necessary.
8. Only one book will be issued to a student at a time.
9. Book may be renewed as per the discretion of the librarian.
10. Books lost, torn, defaced, marked or damaged in any way will have to be replaced by borrowers.
11. A fine of Re.1 per day will be charged if not returned by the due date.

